

Report of Head of Governance and Scrutiny Support

Report to Scrutiny Board (Strategy and Resources)

Date: 10th September 2018

Subject: Scrutiny Inquiry – Embracing Digital Technology Solutions - draft terms of reference

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| Are specific electoral Wards affected? If relevant, name(s) of Ward(s): | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Are there implications for equality and diversity and cohesion and integration? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Is the decision eligible for Call-In? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number: | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

1. Purpose of this report

- 1.1 Linked to the Council's Medium Term Financial Strategy 2019/20 – 2021/22, the Strategy and Resources Scrutiny Board was informed of work being progressed around seven key budget workstreams which, when successfully implemented, are anticipated to contribute significantly in the achievement of a balanced budget position in each of the years covered by the Strategy.
- 1.2 Linked to this, it was recognised that the Strategy and Resources Scrutiny Board could add particular value to the 'Digital' budget workstream focusing on the further use of technology to help reduce costs and improve customer experience.
- 1.3 The Board therefore agreed to hold a working group meeting on 1st August 2018 to discuss the potential scope for this inquiry, with the intention of bringing the draft terms of reference to its September meeting for consideration and formal agreement.
- 1.4 The draft terms of reference for the Scrutiny Board's inquiry are therefore attached for the Board's consideration and agreement.

2. Recommendation

- 2.1. Members are requested to consider and agree the terms of reference for its forthcoming inquiry 'Embracing Digital Technology Solutions'.

3.0 Background documents¹

3.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.